



Navmaharashtra Shikshan Mandal Shevgaon's
Abasaheb Kakade Shikshanshastra Mahavidyalaya,
Shevgaon, Dist. Ahmednagar, Pin.- 414502, Phone-07429-222399,223654

[Email:-kakadebedcollegeshevgaon@gmail.com](mailto:kakadebedcollegeshevgaon@gmail.com)

Website: <http://www.nmsmakbedded.in>

NCTE Code No.: APW01794/123249/146354 ID.NO.PU/AN/B.ED./90/2006

**Notice, Agenda and Minutes of Internal Quality Assurance Cell 2017-18
(Sample Translated Copy of the First Meeting)**

Notice

Date: 04/08/2017

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 08/08/2017 at 03:30 PM. All members are requested to attend the meeting punctually.

Agenda:

1. Review and Evaluation of the Implementation of Quality Assurance Strategies: Discuss and assess the effectiveness of the quality assurance strategies implemented during the academic year 2017-18.
2. Feedback Analysis: Review the feedback received from stakeholders, including students, faculty, and staff, and analyze the suggestions and concerns raised for further improvement.
3. Curriculum Review: Evaluate the existing curriculum in light of emerging trends and industry requirements. Discuss possible modifications or additions to enhance the quality and relevance of the curriculum.
4. Faculty Development Programs: Assess the faculty development programs conducted during the previous academic year. Discuss the impact of these programs on teaching effectiveness and identify areas for improvement.
5. Planning for the Next Academic Year: Discuss and plan the quality assurance initiatives to be undertaken in the upcoming academic year, including workshops, training programs, and curriculum development.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

List of Members for the Meeting

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2017-18:

Date: [Date of Meeting] Time: 02:30 PM. Location: AKSSM Shevgaon

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Akasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

Agenda 1: Review and Evaluation of the Implementation of Quality Assurance Strategies

Discussion Points:

- Discussed the various quality assurance strategies implemented during the academic year 2017-18.
- Evaluated the effectiveness of these strategies in improving the overall quality of education.
- Identified successful practices and areas that require further improvement.

Agenda 2: Feedback Analysis

Discussion Points:

- Reviewed the feedback received from students, faculty, and staff.
- Analyzed the suggestions and concerns raised.
- Identified key areas for improvement based on the feedback received.

Agenda 3: Curriculum Review

Discussion Points:

- Evaluated the existing curriculum in light of emerging trends and industry requirements.
- Discussed potential modifications or additions to enhance the curriculum's quality and relevance.
- Identified areas where curriculum alignment can be strengthened.

Agenda 4: Faculty Development Programs

Discussion Points:

- Assessed the faculty development programs conducted during the academic year 2017-18.
- Discussed the impact of these programs on teaching effectiveness and professional growth.
- Identified areas for improvement and future training needs.

Agenda 5: Planning for the Next Academic Year

Discussion Points:


- Discussed and planned quality assurance initiatives for the upcoming academic year.

- Identified workshops, training programs, and curriculum development projects to be undertaken.
- Set goals and targets to ensure continuous improvement in quality assurance strategies.

The meeting concluded with an action plan for the implementation of the decisions taken during the meeting.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shashtra Mahavidyalay
Shevgaon, Dist. Ahmednagar



Navmaharashtra Shikshan Mandal Shevgaon's
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**Notice, Agenda and Minutes of Internal Quality Assurance Cell 2018-19
(Sample Translated Copy of the First Meeting)**

Notice

Date: 10/08/2018


This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 16/08/2018 at 03:30 PM.. All members are requested to attend the meeting punctually.

Agenda:

- 1. Review of Academic Programs:** Evaluate the effectiveness and relevance of the academic programs offered by the College of Education during the academic year 2018-19. Discuss the curriculum, teaching methodologies, assessment techniques, and student performance outcomes.
- 2. Analysis of Feedback:** Review and analyze the feedback received from students, faculty, and other stakeholders. Identify strengths and areas for improvement based on the feedback received and develop action plans accordingly.
- 3. Faculty Development Initiatives:** Evaluate the faculty development initiatives conducted during the academic year 2018-19. Discuss the impact of workshops, seminars, conferences, and training programs on enhancing teaching skills, subject knowledge, and professional development.
- 4. Infrastructure and Learning Resources:** Assess the adequacy and functionality of infrastructure, classrooms, laboratories, libraries, and digital resources. Discuss any necessary upgrades or improvements required to support effective teaching and learning.
- 5. Research and Innovation:** Discuss the research activities and innovative practices undertaken by faculty members and students during the academic year. Explore ways to further encourage and support research, publications, and collaborative projects.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2018-19:

Date: [Date of Meeting] Time: 03:00 PM. Location: AKSSM Shevgaon

List of Members for the Meeting

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

1. Review of Academic Programs:

- Discussed the strengths and weaknesses of the academic programs offered during the academic year 2018-19.
- Explored opportunities for curriculum enhancement and alignment with industry needs.
- Identified strategies to improve teaching methodologies and assessment techniques.

2. Analysis of Feedback:

- Reviewed the feedback received from students, faculty, and stakeholders.
- Identified areas of improvement based on the feedback analysis.
- Developed action plans to address the identified concerns and suggestions.

3. Faculty Development Initiatives:

- Assessed the impact of faculty development initiatives conducted during the academic year.
- Explored opportunities for further enhancing faculty skills, knowledge, and professional development.
- Planned upcoming workshops and training programs to meet faculty development needs.

4. Infrastructure and Learning Resources:

- Evaluated the existing infrastructure and learning resources.
- Identified areas requiring improvement and upgrades.
- Developed plans to enhance facilities, classrooms, laboratories, libraries, and digital resources.

5. Research and Innovation:

- Reviewed the research activities and innovative practices undertaken by faculty and students.
- Explored strategies to encourage and support research collaborations.

The meeting ended with the vote of thanks to the chairman.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shiksha
Shastra Mahavidyalay
Shivajinagar, Dist. Ahmednagar



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**Notice, Agenda and Minutes of Internal Quality Assurance Cell 2019-20
(Sample Translated Copy of the First Meeting)**

Notice

Date: 26/07/2019

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 30/07/2019 at 03:30 PM. All members are requested to attend the meeting punctually.

Agenda:

1. Review of Academic Programs: Evaluate the effectiveness and relevance of the academic programs offered by the institution. Discuss any necessary updates or revisions to the curriculum to align with industry trends and emerging educational needs.
2. Student Performance and Progress: Analyze student performance indicators such as examination results, retention rates, and academic progression. Identify areas of improvement and strategies to support student success.
3. Teaching-Learning Methods: Discuss innovative teaching-learning methods and pedagogical approaches to enhance student engagement, critical thinking, and overall learning outcomes. Share best practices among faculty members.
4. Feedback and Grievance Redressal: Review feedback received from students, faculty, and stakeholders. Discuss mechanisms for addressing grievances and suggestions to improve the quality of education and services provided by the institution.
5. Faculty Development Programs: Assess the effectiveness and impact of faculty development programs conducted during the previous period. Discuss future initiatives to enhance the teaching skills, subject knowledge, and professional development of faculty members.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

List of Members for the Meeting

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2019-20:

Date: [Date of Meeting] Time: 03:10 PM. Location: AKSSM Shevgaon

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
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Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

1. Review of Academic Programs:

- Discussed the effectiveness and relevance of the academic programs offered by the institution.
- Reviewed the curriculum to ensure alignment with industry trends and emerging educational needs.
- Identified areas where updates or revisions are necessary to improve the quality of education.

2. Student Performance and Progress:

- Analyzed student performance indicators, including examination results, retention rates, and academic progression.
- Identified areas where students may need additional support and interventions.
- Discussed strategies to enhance student success, including academic support programs and counseling services.

3. Teaching-Learning Methods:

- Shared innovative teaching-learning methods and pedagogical approaches.
- Discussed strategies to enhance student engagement, critical thinking, and overall learning outcomes.
- Exchanged best practices among faculty members to improve the quality of teaching.

4. Feedback and Grievance Redressal:

- Reviewed feedback received from students, faculty, and stakeholders.
- Discussed mechanisms to address grievances and suggestions effectively.
- Identified areas of improvement in the quality of education and services provided by the institution.


5. Faculty Development Programs:

- Assessed the effectiveness and impact of faculty development programs conducted during the previous period.
- Shared success stories and experiences from the faculty development initiatives.
- Discussed future initiatives and training programs to enhance the teaching skills, subject knowledge, and professional development of faculty members.

The meeting ended with the vote of thanks to the chair.


COORDINATOR
IQAC




Principal
Abasaheb Kalkade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar



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**Notice, Agenda and Minutes of Internal Quality Assurance Cell 2020-21
(Sample Translated Copy of the First Meeting)**

Notice

Date: 04/01/2021

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 08/01/2021 at 03:20 PM. All members are requested to attend the meeting punctually.

Agenda:

- 1. Online Teaching and Learning:** Discuss the transition to online teaching and learning due to the COVID-19 pandemic. Evaluate the effectiveness of online platforms, tools, and methodologies used. Identify challenges faced by students and faculty and explore strategies to enhance the online learning experience.
- 2. Student Support Services:** Review the availability and effectiveness of student support services, including counseling, mentoring, and career guidance. Identify areas for improvement and discuss initiatives to enhance student support, particularly in the online learning environment.
- 3. Assessment and Evaluation:** Evaluate the assessment and evaluation methods used during the academic year 2020-21. Discuss the alignment of assessment practices with learning outcomes and explore innovative assessment strategies. Address any concerns regarding remote assessment and develop guidelines for fair and reliable evaluation.
- 4. Technology Infrastructure and Resources:** Assess the adequacy and functionality of the technology infrastructure and resources to support online teaching and learning. Identify areas requiring improvement, such as internet connectivity, software, and hardware resources. Discuss plans for upgrading and maintaining technology resources.
- 5. Health and Safety Measures:** Review the health and safety measures implemented during the academic year 2020-21, considering the COVID-19 pandemic. Evaluate the effectiveness of preventive measures, such as sanitization, social distancing, and vaccination drives. Discuss plans for ensuring the health and well-being of students and staff in the upcoming academic year.


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

List of Members for the Meeting

Attendees:

I.

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2020-21:

Date: [Date of Meeting] Time: 02:30 PM. Location: AKSSM Shevgaon

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

1. Online Teaching and Learning:

- Discussed the transition to online teaching and learning due to the COVID-19 pandemic.
- Evaluated the effectiveness of online platforms, tools, and methodologies used.
- Identified challenges faced by students and faculty during the online learning process.
- Explored strategies to enhance the online learning experience, such as interactive online sessions, multimedia content, and virtual collaboration tools.

2. Student Support Services:

- Reviewed the availability and effectiveness of student support services, including counseling, mentoring, and career guidance.
- Identified areas for improvement in student support services, particularly in the online learning environment.
- Discussed initiatives to enhance student support, such as virtual counseling sessions, online mentoring programs, and remote career guidance services.

3. Assessment and Evaluation:

- Evaluated the assessment and evaluation methods used during the academic year 2020-21.
- Discussed the alignment of assessment practices with learning outcomes.
- Explored innovative assessment strategies to engage students in remote assessment activities.
- Addressed concerns regarding remote assessment and developed guidelines for fair and reliable evaluation.

4. Technology Infrastructure and Resources:

- Assessed the adequacy and functionality of the technology infrastructure and resources supporting online teaching and learning.
- Identified areas requiring improvement, such as internet connectivity, software applications, and hardware resources.
- Discussed plans for upgrading and maintaining technology resources, including investments in high-speed internet connectivity, software licenses, and hardware upgrades.

5. Health and Safety Measures:

- Reviewed the health and safety measures implemented during the academic year 2020-21, considering the COVID-19 pandemic.
- Evaluated the effectiveness of preventive measures, such as sanitization, social distancing, and vaccination drives.
- Discussed plans for ensuring the health and well-being of students and staff in the upcoming academic year, including continued adherence to health protocols and vaccination campaigns.

The meeting ended with the vote of thanks to the chair.


COORDINATOR
IQAC




Principal
Abasaheb Kalkade Shikshan
Shashtra Mahavidyalaya
Shivgaon, Dist. Ahmednagar



Notice, Agenda and Minutes of Internal Quality Assurance Cell 2021-22
(Sample Translated Copy of the First Meeting)

Notice

Date: 10/01/2022

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 13/01/2022 at 03:30 PM. All members are requested to attend the meeting punctually.


Agenda of the Meeting

- Welcome and Opening Remarks:** a. Chairperson's welcome and introduction of attendees. b. Brief overview of the purpose and importance of the IQAC.
- Review of Previous Meeting Minutes:** a. Verification and approval of the minutes from the previous IQAC meeting. b. Follow-up on action items from the previous meeting.
- Accreditation and Quality Assurance:** a. Updates on the accreditation process and progress made towards meeting accreditation standards. b. Discussion on strategies to enhance the quality assurance framework of the college. c. Review of self-assessment reports and steps taken to address identified areas of improvement.
- Evaluation of Academic Programs:** a. Assessment of the effectiveness of academic programs in achieving learning outcomes. b. Review of curriculum design, pedagogical practices, and assessment methods. c. Identification of areas for improvement and recommendations for program enhancement.
- Teaching-Learning Process:** a. Assessment of teaching methods, techniques, and classroom practices. b. Discussion on faculty development programs to enhance teaching skills and innovation in pedagogy. c. Sharing of best practices and success stories in the teaching-learning process.
- Student Support and Progression:** a. Examination of student support services and initiatives. b. Review of measures to enhance student progression, including counseling, mentoring, and career guidance. c. Analysis of student feedback and suggestions for improvement.

7. **Research and Publications:** a. Assessment of research activities, publications, and grants received. b. Review of research policies, guidelines, and support mechanisms. c. Identification of strategies to promote research culture and increase research output.
8. **Infrastructure and Facilities:** a. Examination of infrastructure and facilities available for academic and administrative purposes. b. Review of maintenance and development plans for laboratories, libraries, classrooms, and other facilities. c. Discussion on the utilization of digital resources and technology-enhanced learning environments.
9. **Outreach and Community Engagement:** a. Assessment of the college's engagement with the local community, industry, and educational institutions. b. Review of collaborative initiatives, partnerships, and social outreach programs. c. Identification of opportunities to strengthen community engagement and foster social responsibility.
10. **Review of IQAC Initiatives:** a. Update on ongoing IQAC initiatives and projects. b. Evaluation of the effectiveness and impact of IQAC activities. c. Discussion on new initiatives and improvement plans for the IQAC.
11. **Budget Allocation and Resource Management:** a. Review of budget utilization and allocation for IQAC activities. b. Identification of resource requirements and strategies for effective resource management.
12. **Any Other Business:** a. Open discussion for any additional agenda items or concerns raised by IQAC members. b. Suggestions, announcements, or updates from IQAC members.


COORDINATOR
IQAC





Principal
Abasaheb Kakede Shikshan
Shastra Mahavidyalay
Shivgaon, Dist. Ahmednagar

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2021-22:


Date: [Date of Meeting] **Time:** 03:30 PM. **Location:** AKSSM Shevgaon

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Khillare Sudhir Yashwanta	Teacher's Representative
4.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
5	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Dr. Udmalle Rohidas Namdeo	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Akasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

1. Welcome and Opening Remarks:

- The Chairperson welcomed all attendees and introduced them.
- A brief overview of the purpose and importance of the IQAC was provided, emphasizing its role in ensuring and enhancing the quality of education in the college.

2. Review of Previous Meeting Minutes:

- The minutes from the previous IQAC meeting were verified and approved by the members.
- Follow-up was done on the action items discussed in the previous meeting, and updates on their progress were shared.

3. Accreditation and Quality Assurance:

- Updates on the accreditation process were provided, highlighting the progress made towards meeting accreditation standards.
- Strategies to enhance the quality assurance framework of the college were discussed, including the implementation of effective policies and practices.
- The self-assessment reports were reviewed, and the steps taken to address identified areas of improvement were discussed.

4. Evaluation of Academic Programs:

- The effectiveness of academic programs in achieving learning outcomes was assessed.
- The curriculum design, pedagogical practices, and assessment methods were reviewed.
- Areas for improvement were identified, and recommendations were made for enhancing the programs.

5. Teaching-Learning Process:

- The various teaching methods, techniques, and classroom practices were assessed for their effectiveness.
- Faculty development programs aimed at enhancing teaching skills and promoting innovation in pedagogy were discussed.
- Best practices and success stories in the teaching-learning process were shared among the members.

6. Student Support and Progression:

- The existing student support services and initiatives were examined for their effectiveness.

- Measures to enhance student progression, including counseling, mentoring, and career guidance, were reviewed.
- Student feedback and suggestions for improvement were analyzed, and appropriate actions were proposed.

7. Research and Publications:

- The research activities, publications, and grants received by the college were assessed.
- The research policies, guidelines, and support mechanisms were reviewed.
- Strategies to promote a research culture and increase research output were identified and discussed.

8. Infrastructure and Facilities:

- The infrastructure and facilities available for academic and administrative purposes were examined.
- Maintenance and development plans for laboratories, libraries, classrooms, and other facilities were reviewed.
- The utilization of digital resources and technology-enhanced learning environments was discussed.

9. Outreach and Community Engagement:

- The college's engagement with the local community, industry, and educational institutions was assessed.
- Collaborative initiatives, partnerships, and social outreach programs were reviewed.
- Opportunities to strengthen community engagement and foster social responsibility were identified.

10. Review of IQAC Initiatives:

- Ongoing IQAC initiatives and projects were updated and discussed.
- The effectiveness and impact of IQAC activities were evaluated.
- New initiatives and improvement plans for the IQAC were proposed.

11. Budget Allocation and Resource Management:

- The budget utilization and allocation for IQAC activities were reviewed.
- Resource requirements were identified, and strategies for effective resource management were discussed.

12. Any Other Business:

- An open discussion was held for additional agenda items or concerns raised by IQAC members.
- Suggestions, announcements, or updates from IQAC members were shared and discussed.


COORDINATOR
IQAC




Principal
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Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar



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Website: <http://www.nmsmakbedded.in>

NCTE Code No.: APW01794/123249/146354 ID.NO.PU/AN/B.ED./90/2006

**Notice, Agenda and Minutes of Internal Quality Assurance Cell 2022-23
(Sample Translated Copy of the First Meeting)**

Notice

Date: 18/10/2022

This is to inform you that a meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled on 21/10/2022 at 2.30 PM. All members are requested to attend the meeting punctually.

Agenda:

1. Introduction and Welcome,
2. Review of the NAAC Accreditation Criteria,
3. Identification of Action Points for the Accreditation Process,
4. Discussion on Documentation and Data Collection,
5. Allocation of Responsibilities,
6. Upgradation of the college website,
7. Next Steps and Timeline, 8. Submission of IIQA,
9. Preparation of SSR,
10. Any Other Business


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalaya
Shevgaon, Dist. Ahmednagar

List of Members for the Meeting

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
4.	Mr. Ram Laxman Nevhal	Teacher's Representative
5	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
7.	Mr. Khillare Sudhir Yashwanta	Chairman
8.	Mr. Darkunde Avinash Devrao	Office Representative
9.	Mr. Phalke Pramod Sheshrao	Alumni (Male)


COORDINATOR
IQAC




Principal
Abasaheb Kakade Shikshan
Shastra Mahavidyalay
Shevgaon, Dist. Ahmednagar

Minutes of the Internal Quality Assurance 2022-23:

Date: [Date of Meeting] Time: 03:25 PM. Location: AKSSM Shevgaon

Attendees:

Sr. No.	Name of the Stakeholders	Designation
1.	Mr. Lande Shivaji Jagannath	Management Representative
2.	Mr. Barskar Bhagwan Prabhakar	Coordinator, IQAC
3.	Mr. Bangar Rajendra Bhagwan	Teacher's Representative
4.	Mr. Ram Laxman Nevhal	Teacher's Representative
5.	Dr. Fasale Machhindra Karbhari	Educational Expert
6.	Mr. Kakade Pruthvisinh Vidyadhar	Industry Representative
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Shevgaon, Dist. Ahmednagar

Meeting Proceeding:

1. Introduction and Welcome:

- The meeting was called to order, and the Chairperson welcomed all attendees.
- A brief introduction was given, highlighting the importance of the IQAC in ensuring quality education in the college.

2. Review of the NAAC Accreditation Criteria:

- The NAAC accreditation criteria were reviewed, ensuring a clear understanding among the members.
- The key aspects and parameters of the accreditation process were discussed.

3. Identification of Action Points for the Accreditation Process:

- The members identified specific action points required to meet the accreditation criteria.
- Each action point was discussed in detail, considering its significance and relevance to the accreditation process.

4. Discussion on Documentation and Data Collection:

- The documentation and data collection requirements for the accreditation process were discussed.
- The members shared their inputs on the necessary documentation and data to be collected for each criterion.

5. Allocation of Responsibilities:

- The responsibilities for completing the action points and documentation were allocated among the members.
- Each member was assigned specific tasks and deadlines to ensure efficient progress in the accreditation process.

6. Upgradation of the College Website:

- The need for upgradation of the college website to reflect the latest information and achievements was discussed.
- Suggestions were given on the content, design, and functionality improvements required for the website.

7. Next Steps and Timeline:

- The next steps in the accreditation process were outlined, including the submission of the Institutional Information for Quality Assessment (IIQA) and the preparation of the Self-Study Report (SSR).
- A timeline was established, outlining the deadlines for completing each milestone of the accreditation process.

8. Submission of IIQA:

- The process for completing and submitting the IIQA was discussed.
- The members responsible for compiling and submitting the IIQA were identified, and their roles were clarified.

9. Preparation of SSR:

- The preparation of the SSR, including the collection and analysis of data, writing the report, and addressing the accreditation criteria, was discussed.
- The members responsible for each section of the SSR were identified, and a timeline was set for its completion.

10. Any Other Business:

- An open discussion was held for any additional agenda items or concerns raised by IQAC members.
- Other topics or issues related to the accreditation process were addressed, and necessary actions were decided upon.


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